2022 Santa Cruz County CoC Evaluation/Application Instructions and Checklist

1. LOCAL PROJECT PROPOSAL

Deadline: **Wednesday, August 31, 5 pm**
Submit via e-mail (no paper copies) to: housingforhealth@santacruzcounty.us AND tonygardnerconsulting@yahoo.com

☐ Completed Local Evaluation/Application for your type of project: (1) renewal project, (2) new project, or (3) YHDP Replacement Request for Approval. Local applications are not needed for YHDP renewal projects since they do not need to be ranked.

*Local Attachments (not needed for YHDP projects):*
- ☐ Most recently completed CoC Annual Progress Report (APR) *(renewal projects only)*
- ☐ Any HUD Letters with HUD Monitoring Findings, dated 1/1/18 or later, relating to your project including follow correspondence *(renewal projects only)*
- ☐ Latest Independent Audit, only if available *(all projects)*
- ☐ Summary of any agency client surveys or focus groups conducted in the previous two program years, only if available *(all projects)*
- ☐ Match letters, need not be submitted but must available for HUD review.

2. HUD ELECTRONIC APPLICATION (E-SNAPS)

Deadline: **Wednesday, August 31, 5 pm**
Submit via e-snaps: [https://esnaps.hud.gov/grantium/frontOffice.jsf](https://esnaps.hud.gov/grantium/frontOffice.jsf) *(No need to submit paper to H4H staff or CoC Consultant)*

☐ Project Application, including all required charts, narratives, certifications, and attachments.

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Please do not hesitate to contact H4H at housingforhealth@santacruzcounty.us or tonygardnerconsulting@yahoo.com if you have any questions.